

Penn State Altoona
ACADEMIC INTEGRITY FORM

When completed, attach appropriate documentation and send to: **Dr. L.A. Wilson II, W110 Smith Building, 949-5768**

Student Information (please print):

Faculty Information (please print):

Last Name _____	First _____	MI _____
Penn State ID Number _____		
Email Address _____		
Local Phone Number _____		

Name _____
Course Abbreviation and Number _____

Semester _____

Description of allegation (please include incident date): _____

Recommended academic sanction: _____

Recommended disciplinary sanction (if any): _____

TO THE STUDENT: You have been accused of violating the University Code of Conduct Item 10 (Academic Dishonesty). The specific behavior is outlined above. You have the right to explain your side of the incident to the faculty member. If there is still reasonable cause to believe that an academic integrity violation has occurred, an academic sanction will be assigned. You may then choose to accept responsibility for the violation or contest the allegation and request that the Penn State Altoona Academic Integrity Committee review your case.

If you choose to contest, a hearing/review will be held AND if it is determined that you are responsible for the violation, the hearing outcome may: a) not change; b) increase; or c) decrease the sanctions assigned by the faculty member. At the completion of this process, files will be sent to the Office of Judicial Affairs for recordkeeping.

In cases where a University Disciplinary sanction (including an "XF") is recommended, the information will be referred to the Academic Integrity Committee for review and if approved, then referred to the Office of Judicial Affairs.

You may not drop or withdraw from this course to avoid a sanction for violation of academic integrity. Any such drop action of the course will be reversed. If after notification of a violation of academic integrity, you fail to sign this form, the academic integrity adjudication process will go forward as defined by college or campus procedures.

POLICIES, RULES, SANCTIONS AND PROCEDURES REGARDING ACADEMIC INTEGRITY CAN BE FOUND AT:
<http://www.altoona.psu.edu/academic/integrity.htm>

I DO NOT CONTEST the allegations and academic sanction(s) assigned. *I understand that this case may be re-opened and a new sanction assigned if I have a prior academic integrity violation.*

Student Signature

Date

I DO CONTEST the allegations and wish to refer my case to the Committee on Academic Integrity. *I understand that I must submit a written request for the review/hearing which will include an explanation of my side of the incident within five (5) business days to Dr. L.A. Wilson II.*

Student Signature

Date

TO THE FACULTY: Please review the allegation with the student as well as the sanction you wish to assign. If you are recommending a disciplinary sanction in addition to an academic sanction, this case will need to be managed by the Office of Judicial Affairs. Please sign below indicating that you have shared both the allegation and sanction with the student:

Faculty Signature

Date