



- Academic Internship
- Study Abroad
- Student Teaching Experience

**Internships, Cooperative Education and Student Teaching Experiences
Disciplinary Clearance & Release Form**

I. To the Student: This form must be completed by the Director of the Office of Judicial Affairs, 103 Slep Student Center, Penn State Altoona in order to be considered for academic (for credit) internships, cooperative education, or student teaching experiences. A fee of \$20.00 must accompany this form in cash or personal check made payable to “The Student Government Association” unless this is a subsequent request from the same student, in the same academic year, then the fee is reduced to \$10.00. Your signature below provides consent for release of this information.

Student’s name (printed)

PSUID

Student’s signature

Date

II. To the Office of Judicial Affairs: The student named above has applied to participate in a Penn State Altoona sponsored internship, cooperative education or student teaching experience. We would appreciate a confidential statement evaluating the student’s disciplinary record. While a previous disciplinary history does not preclude a student’s participation in these programs, this information is taken into consideration during review and must be submitted in order for the student to be evaluated for placement. Return of this form at your earliest convenience will expedite the student’s candidacy status.

III. Dates of Attendance: _____

IV. Locations Attended: _____

V. Disciplinary Record:

- This student has not received a judicial sanction at this institution.
- This student is not currently under an active judicial sanction, but has previously been sanctioned as follows:

Adjudication Date	Charge	Sanction(s) with Effective Dates

Please complete and sign the reverse side of this form

V. Disciplinary Record (continued):

This student currently is under an active judicial sanction as follows:

Adjudication Date	Charge	Sanction(s) with Effective Dates
Adjudication Date	Charge	Sanction(s) with Effective Dates
Adjudication Date	Charge	Sanction(s) with Effective Dates
Adjudication Date	Charge	Sanction(s) with Effective Dates

This student currently has disciplinary charges pending as follows:

Alleged Violation Date	Charge	Range of Potential Sanctions
Alleged Violation Date	Charge	Range of Potential Sanctions
Alleged Violation Date	Charge	Range of Potential Sanctions
Alleged Violation Date	Charge	Range of Potential Sanctions

Additional Comments: _____

VI. Certified by: _____

Title: _____

Telephone: _____

Signature: _____ Date: _____

Expires on _____